

## INSTRUCTIONS FOR ANTENNA SITE APPLICATION/SCHEDULE A

### APPLICATION

#### **SECTION 1.**

**NAME:** The Application must be in the name of the party which owns, or will own, the equipment and holds (or will hold) the FCC license. The name must be the full, legal name of the organization, including "Inc." or "Corp." if applicable.

**ADDRESS(ES):** Unless we are instructed otherwise, we will use the address given for the administrative contact as the company's principal office. This must be a street address, rather than a post-office box. Let us know if a different address should be identified as the company's principal office.

#### **SECTION 2.**

"Applicant" refers to the company whose name appears in Section 1. Please be sure that the financial information pertains to this company, rather than, for example, a parent or subsidiary company. The financial information is required unless the Applicant (same, identical entity) already has a contract with BSI. Your company's D&B number, or a current balance sheet and income statement must be provided.

### SCHEDULE A

If equipment is proposed for multiple sites, please complete a separate Schedule A for each antenna site you are applying to use. It is important that *all* equipment be included, as the contract for use of the site will limit the user to the listed and approved equipment.

If the proposed equipment includes a **satellite** or **microwave** dish, we will need:

- a. the manufacturer and model number of the dish
- b. the azimuth and elevation angle required
- c. a drawing, clearly showing dimensions of the reflector, type and relative location of mount interface, and the required mount pipe diameter.

A copy of the FCC license (or pending application for FCC license) must be submitted with the Application. For 'unlicensed' (Part 15) applications, a copy of the FCC "Grant of Equipment Authorization" pertaining to the transmitter must be provided.

Please provide any other relevant information in a cover letter or memo. This should include the number of 2'Lx2'Wx6'H rack spaces needed, electrical and telephone line requirements, and any special requirements.

If you have questions about the application process, please call Kerry Mann, General Counsel, at 317-895-9050 ext. 202.